

South Dakota NASA EPSCoR FY 2018 Travel Grants Application Guidelines

The South Dakota NASA EPSCoR office announces the following opportunity for travel funds to visit NASA Centers/Headquarters, to participate in NASA-related conferences, or to develop research contacts with NASA contractors or related aerospace industries. The purpose of the travel funds is to develop new relationships between state research groups and (1) NASA scientists and engineers in the Mission Directorates and Field Centers and/or (2) research and development personnel at aerospace-related industries. Foreign travel is not eligible.

Funding level. There is no specific limit on travel requests; however, the SD NASA EPSCoR office reserves the right to provide less than the requested level. **Travel grants require 1:1 cost share with non-federal funds.**

Eligible research areas. Travel funds may be requested to develop research related to any of NASA's Mission Directorates. A letter/email from a NASA or industry contact or a conference notice is required (see 5, below).

Timetable. Requests will be considered by the SD NASA EPSCoR Director's office starting immediately and compelling requests will be awarded until funds are expended. Travel must be completed prior to September 30, 2018.

Trip report. If funds are awarded, a brief (1-2 page) report will be required at the conclusion of the travel that summarizes the linkages to NASA or industry personnel and/or projects as a direct consequence of the trip.

In order to be considered for funding, requests must include the following:

1. Name, address, institution/department, telephone number, and email of person(s) traveling.
2. Approximate dates when the travel will take place.
3. Destination, e.g., name of NASA Center/Headquarters, conference, or industry.
4. Short explanation (maximum of one page) regarding objective of trip, including
 - a. Names and positions of NASA/industry personnel to be visited.
 - b. General nature of research collaboration that will be discussed.
 - c. Relationship to NASA research priorities and state/institutional research priorities.
 - d. Potential follow-up plans (proposal to NASA or SD NASA EPSCoR, other).
5. Letter/email from the NASA/industry contact or a copy of the conference notice.
6. Cost estimate for transportation, lodging, per diem, etc.

Procedure for submitting request:

Send request by email to the SD NASA EPSCoR Director, Edward F. Duke, at:
Edward.Duke@sdsmt.edu